

PHOTO



سفارة المملكة العربية السعودية
القسم القنصلي - لندن

**EMBASSY OF THE KINGDOM OF SAUDI ARABIA
CONSULAR SECTION**

30 Charles Street, Mayfair, London W1X 8LP
Telephone : (0207) 917 3000 / Fax : (0207) 917 3255

طلب لزيارة عمل

FOR OFFICIAL USE ONLY

BUSINESS VISA APPLICATION

Full Name : الأسم الكامل :

Family Name : الأسم العائلي :

Date of Birth : تاريخ الولادة : Place of Birth : محل الولادة :

Previous Nationality : الجنسية السابقة : Present Nationality : الجنسية الحالية :

Sex : أنثي / ذكر : الجنس : Profession : المهنة :

Sect : المذهب : Mother's Name : أسم الأم : Religion : الديانة : Marital Status : الحالة الاجتماعية :

Permanent Address & Telephone Number in the UK of Applicant : العنوان الدائم ورقم التليفون في بريطانيا لمقدم الطلب :

Name, Address & Telephone Number Of Company Being Visited in Saudi Arabia : اسم وعنوان وتليفون الشركة (المؤسسة) المراد زيارتها في المملكة العربية السعودية :

Purpose of your Visit : الغرض من الزيارة :

Passport Number & Place of Issue : رقم الجواز ومحل الإصدار :

Date of Issue : تاريخ الإصدار : Expiry Date : إنتهاء الصلاحية :

Duration of Stay in Saudi Arabia : مدة الإقامة بالمملكة العربية السعودية :

Dependants Travelling on the Same Passport : أفراد العائلة (المضافين) على نفس جواز السفر :

I, the undersigned, hereby certify that all the information I have provided is correct and I will abide by the laws of Saudi Arabia during the period of my residence in it. أنا الموقع أدناه أقر بأن كل المعلومات التي دونتها صحيحة وسأكون ملتزماً بقوانين المملكة العربية السعودية أثناء فترة وجودي بها.

Applicant's Signature : توقيع مقدم الطلب : Date : التاريخ :

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رقم التأشيرة	مدة الإقامة
تاريخها	المدقق
صلاحيتها	المختص

IMPORTANT : THIS SECTION MUST BE COMPLETED FULLY

Full Name :	Nationality :	Point of Entry Into Saudi Arabia :
Company Name and Address in UK :		Tel No :
		Full Postal Code :
U.K. Project Manager :	Travel Agent Name & Post Code :	
Name and Address of Government Dept. or Company Being Visited in Saudi Arabia :		Proposed Departure :
Date :		

تحذير : الإعدام هو عقوبة من يقوم بتسليم المخدرات أو تهريبها أو ترويجها في المملكة العربية السعودية.

WARNING: Capital punishment is the penalty for smuggling, promoting or circulating illegal drugs and Narcotics in Saudi Arabia.

REQUIREMENTS FOR BUSINESS VISAS

- 1) One application form, duly completed and signed by the applicant.
- 2) One passport-sized photograph affixed to the application form.
- 3) The passport should be in order and valid for at least 6 months.
- 4) Applicants applying by post should enclose a **prepaid, self-addressed envelope, registered/recorded**, for the return of processed passports. Please ensure that you have enclosed the correct postage in accordance with the actual **weight** of your parcel. Please allow one week for the return of processed passports. Applicants applying from the **Republic of Ireland** should enclose a minimum of **9 (nine) coupons**.
- 5) A letter of invitation from the Saudi host company, endorsed by the Saudi Chamber of Commerce in Saudi Arabia, must be faxed directly to the Consulate. The original or copy of this invitation, including an introduction letter from the British company, addressed to the Embassy, should be submitted with the application form.
- 6) A visa fee of £³⁹~~38~~.00 per passport is payable, or £⁹⁶~~94~~.00 for multiple entry (if requested by sponsor). Applicants applying by post may pay by postal order or Bankers Draft to the order of the Saudi Embassy. Cash, personal or company cheques are NOT accepted. Applicants from the Republic of Ireland should enclose a Bankers Draft ONLY.

IMPORTANT NOTES

- 1) A minimum of 24 hours is required to process the visa.
- 2) Lodging of passports: from 9.00 A.M. until 11.30 A.M. Monday to Friday (inclusive).
- 3) Collection of processed passports: from 2.00 P.M. until 3.30 P.M. Monday to Thursday, and on Friday from 1.30 P.M. until 2.30 P.M.
- 4) Visa validity starts from the date of issue.
- 5) Period of stay begins upon arrival in Saudi Arabia.
- 6) Please complete the form in BLOCK CAPITALS, **BLACK INK** only.
- 7) For any other enquiry, please contact the Visa Section.

Applicants are advised to check the requirements thoroughly.

Failure to do so may cause delay in the processing of your visa.